

# **Town of Monson Swap Shop**

**Hours: Saturdays 11am-2pm**

## **Volunteers:**

The Swap Shop is dependent on volunteers to keep it running. Regular and occasional volunteers are needed. For more information regarding volunteering, contact the Board of Health: [boh@monson-ma.gov](mailto:boh@monson-ma.gov) or 413-267-4107.

## **Mission Statement:**

The purpose of the Swap Shop is to reduce the amount of reusable materials entering the waste stream by providing Monson residents with a place to conveniently give away usable items they no longer need or want and find things they can use.

The Swap Shop is volunteer run. Residents can give and take items that are in good working order. All items are free and you do not need to donate an item in order to take one. The Board of Health encourages residents to take advantage of having a swap shop in town so that there is a continual rotation of items given and taken within the shop.

## **Drop Off Guidelines:**

All items must be approved by the Volunteer on duty before being brought into the swap shop. If the item is deemed unacceptable, you must take it back. Unaccepted items are not to be left at the swap shop site. Please respect the decision of the volunteer whether the item is acceptable or not, it is their call. They will make their decision based on the condition of the item, how many are already available within the shop, size, etc.

Acceptance of items will be based on available space. No items can be stored outside of the Swap Shop.

Large or heavy items that are too hard to move/store may be rejected even if in clean, good working order. If there are already a certain number of the same item in the swap shop, it may be rejected.

All items accepted must be complete, unbroken, in good working order and clean. A good guideline to think about when bringing an item: would you bring the item into your home in its current condition?

Please only come to drop items off during the operating hours. The earlier you drop it off the better chance the item has of finding a new home that day.

These guidelines are in place to keep the swap shop running smoothly.

### Bulletin Board Items:

For items that can't be accepted, check and see if the item can be posted on the Bulletin Board. If yes, fill out the necessary form and if someone is interested in the item, they can contact you directly. The item can remain on the bulletin board for 2 weeks.

**Items in the Swap Shop or posted on the Bulletin Board carry no guarantee and are taken at your own risk.**

### Shopper Guidelines:

Shoppers are asked to limit the number of items they take for fair access to all.

Shopping should be limited to 15 minutes and 1 visit per day.

Shoppers must respect the volunteer on duty and their decisions.

Should 2 residents want the same item at the same time, the volunteer will flip a coin to settle it. Items will not be held, everything is first come, first serve.

### Generally Accepted Items:

Useful and/or decorative household objects/equipment/decor

Furniture (if space allows – no particle board/upholstered items)

Office supplies, greeting cards, gift wrap

Baby items (excluding cribs/car seats/diaper genies)

Craft/art supplies

Luggage, handbags, back packs

Working musical instruments

Pet equipment/supplies

Tools

Books (limited)

Games/puzzles (all pieces)

Toys

Artwork, frames

Dishes/serve ware/food storage containers/utensil sets

Small exercise gear such as weights & resistance bands

Holiday decorations

Small kitchen appliances/gadgets

Bins/baskets/organizers

Cookware

Coolers

Picture frames/framed art

Fans

Bicycles

Garden Equipment (shovels, rakes, trowels, flower pots)

Ladders/step stools

Outdoor toys/games

Medical equipment (crutches, walker)

Linens – only if brand new in original packaging

Blinds (wood or aluminum only)

Lamps (no light bulbs)

#### **Unaccepted Items:**

Large appliances

Children's safety Equipment (carseats, cribs, etc)

Cosmetics

Mattresses

Clothing/shoes – bring to textile recycling bins (Quarry Hill/Granite Valley/Town Office parking lots)

Construction materials

Pillows - bring to textile recycling bins (Quarry Hill/Granite Valley/Town Office parking lots)

Rugs

Stuffed animals - bring to textile recycling bins (Quarry Hill/Granite Valley/Town Office parking lots)

Tires

Sinks/toilets

Upholstered furniture

Linens/Curtains - bring to textile recycling bins (Quarry Hill/Granite Valley/Town Office parking lots)

TVS, DVD/CD players

Hazardous materials

**Bulletin Board - for unaccepted items including, but not limited to:**

Couches & other large furniture

Air conditioner/Dehumidifier

Mattresses/box springs

Chain saw/weed whacker/lawn mower/snow blower

TV's/DVD players

Large appliances

Large exercise equipment

Generator

Rugs

# Swap Shop Bulletin Board

POSTING DATE: \_\_\_\_\_ (remains posted for 2 weeks)

ITEM: \_\_\_\_\_

ADDITIONAL DESCRIPTION: (dimensions, color, etc)

\_\_\_\_\_

If interested, please contact the person listed below:

\_\_\_\_\_

Name

\_\_\_\_\_

Contact Information (phone and or email)

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